Ref.No.:SPAV/Estt./Duties/40/2023

Dt:07.02.2024

OFFICE ORDER

In pursuance to the approval of the Competent Authority, Emp.Id.No.393100018, Sh.P.V.S.Shyam Kumar, Assistant Registrar is assigned the duties of Administration (including Security), Establishment and Stores. He will also look after the RTI Matters as APIO. He will report to the Registrar.

Emp.Id.No.393180041, Sh.S. Sai Diwakar Naik, Assistant Registrar is assigned the duties of Academics and Examination Sections and will report to the Dean (Academics). Sh.Naik has to clear all pending RTI Applications as on date.

This comes into force with immediate effect and will be in force till further orders.

K V Uma Maheswara Rao Registrar

Copy:

- 1. PS to Director for kind information to the Director
- 2. Dean (Academics)
- 3. All Deans / All HoDs
- 4. CPIO
- 5. Sh. P.V.S.Shyam Kumar, Asst. Registrar to take over the charge
- 6. Sh. S.Sai Diwakar Naik, Asst. Registrar to handover the charge
- 7. Fac.(I/C) CC & IT Section
- 8. Establishment / Accounts Section.
- 9. Office Order File
- 10. Personal File